

USDA Foods

USAGE ANALYSIS



TDA conducts the Usage Analysis Exercise from December 1–30 to justify processor accounts with <20% usage.



GUIDANCE FOR PROCESSING, DIRECT DELIVERY AND DoD FRESH

- **DEC 1** – Receive notification if account usage is <20% or no usage
- **DEC 30** – Response and usage plan DUE
- **JAN 1-14** – Education Service Centers and Processors are notified of accounts with <20% usage
- **JAN 15 – EXERCISE CLOSED**
Accounts swept if no response or no usage

Organizations should determine the reason for no usage, initiate corrective actions and document results.

INVENTORY TOOLS

- WBSCM REQUISITION REPORT
- FFAVORS
- PROCESSOR LINK
- K12 FOODSERVICE

Superintendent will acknowledge account has been swept due to low or no usage.

USDA Foods are an available resource intended to support 15-20% of food budget.



Food and Nutrition Division
USDA Foods



TEXAS DEPARTMENT OF AGRICULTURE
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